



DATE: November 13, 2002  
TO: Fish Screening Oversight Committee (FSOC) and Members Management Group (MMG)  
FROM: Frank Young, Coordinator *Franklin R. Young*  
SUBJECT: Draft Action Notes of the ad hoc Workshop Planning Workgroup 11/12/02 Meeting

**If there are no objections within five days, these actions will be considered final.**

FSOC Workshop Planning Meeting  
November 12, 2002  
CBFWA Office, Portland, Oregon

Draft Action Notes

**Attendees:** Doug DeHart (USFWS), Bryan Nordlund (NMFS), Ray Hartlerode (ODFW) and Frank Young (CBFWA)

**By Phone:** Lynn Stratton (IDFG), Pat Powers, Doug Nelson, Eric Egbers and Pat Schille (WDFW)

**ITEM 1: Plan for a Fish Passage Criteria Workshop**

**DISCUSSION:** Doug described the USFWS' need to assure that fish passage criteria used for projects funded under the Fisheries Restoration and Irrigation Mitigation Act, with implementation initiated in FY 2002, were consistent with the criteria used by the NMFS and the states. Bryan stated that NMFS is currently updating the fish passage criteria and that the final draft is undergoing internal review. He hopes to be able to release the draft for broader review by December 1, 2002. The group felt that a workshop in early February, 2003 would provide an opportunity for state, tribal, and federal agency reviewers to become familiar with NMFS' draft criteria document, develop their comments and questions, and be prepared to participate in a workshop.

ACTION: The following decisions were made:

1. The workshop agenda will follow the outline of the NMFS draft fish passage criteria document with opportunities for discussion of the needs of other agencies under each agenda item.
2. NMFS will distribute the draft document in time to allow at least 30 days for review prior to the workshop.
3. There should be consideration of “break-out” sessions for topics appropriate for discussion by smaller groups.
4. The workshop date and location is tentatively set for February 5 and 6, 2003 from 1 p.m. to the following noon at the Airport Sheraton at PDX.
5. Bryan will send the fish passage criteria document outline to Frank who will draft an agenda for the workgroup to review. The agenda will contain a clear statement of purpose so agencies can determine who to send to the workshop.
6. The cost of the workshop will be funded from the surplus in the FSOC Reserve Fund used for the annual fish passage workshops.
7. Attendance of 100 people will be used for planning purposes.